



Leawo Screen Recorder User Guide

Get the all-inclusive user guide of Leawo Screen Recorder to learn all things you should know about it.

Company website: <https://www.leawo.org/>

Product website: <https://www.leawo.org/screen-recorder/>

Download website: <https://www.leawo.org/downloads/screen-recorder.html>

User guide website: <https://www.leawo.org/screen-recorder/user-guide.html>

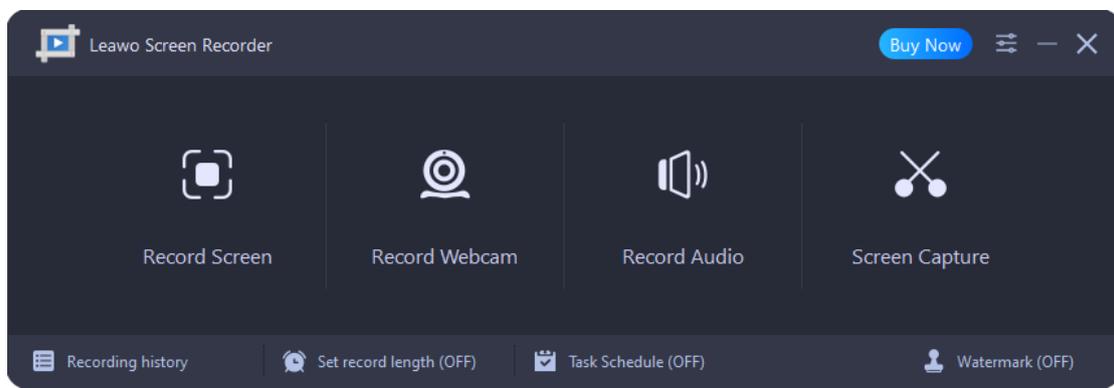


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Introduction – What is Leawo Screen Recorder?

Leawo Screen Recorder is a multifunctional screen recorder with audio that empowers you to capture any area of your screen and any audio from system sound and/or microphone with ease. You can freely add audio narration, cursor movement, and even doodles to your recordings, so that you can deliver instructions, describe problems, and share knowledge without a hitch. With Leawo Screen Recorder, improving your creativity and productivity has never been easier.



As a one-stop screen recorder, what can Leawo Screen Recorder do for you:

1. Record all activities on your computer screen as HD screencast.
2. Record video from your webcam.
3. Record any audio from your computer and/or microphone.
4. Capture anything on your computer screen as screenshot.
5. Annotate or draw during recording to better present highlights.
6. Add your own logo or watermark to your recordings.
7. Add audio narration and background music during recording.
8. Add mouse click animation while screen recording.
9. Set multiple screen capture tasks for more efficient screen recording.
10. Save recordings in high quality with multiple preset output formats selectable.



How to Register Leawo Screen Recorder

Leawo Screen Recorder provides both free trial and registered versions, which can be downloaded, installed and experienced for free, without malware and spyware. However, there are some differences between free trial version and registered version.

1. Differences Between Free Trial and Registration Version

Check the below table to know the differences between free trial version and registered version:

	Free trial	Registered version
Limited recording time	3 minutes	Unlimited
Output with watermark	Yes	No
Technical support	Yes	Yes
Free upgrade	Yes	Yes

Note: Expired version will be the same as free trial version.

2. How to Purchase Registration License of Leawo Screen Recorder

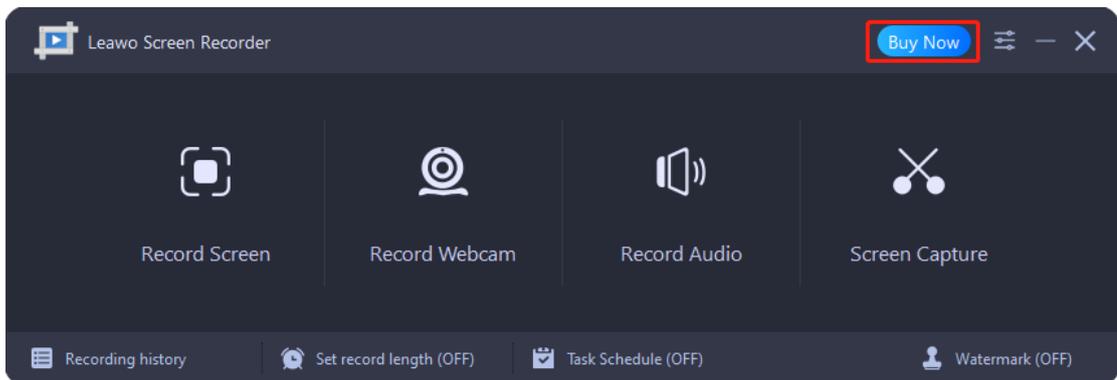
There are 2 paths for you to purchase registration license/activation code of Leawo Screen Recorder for registering, through official website and program respectively.

Purchase License from Website

1. Go to the official website of Leawo Screen Recorder at <https://www.leawo.org/screen-recorder/>.
2. Click the "Buy Now" button.
3. Select the desired license type, and then proceed to complete the payment.
4. License will be emailed to you.

Purchase License from Program

1. Launch Leawo Screen Recorder on your computer.
2. Click “Buy Now”  button on the top menu bar, and you will be led to the official purchase page.
3. Select the desired license type, and then proceed to complete the payment.
4. License will be emailed to you.

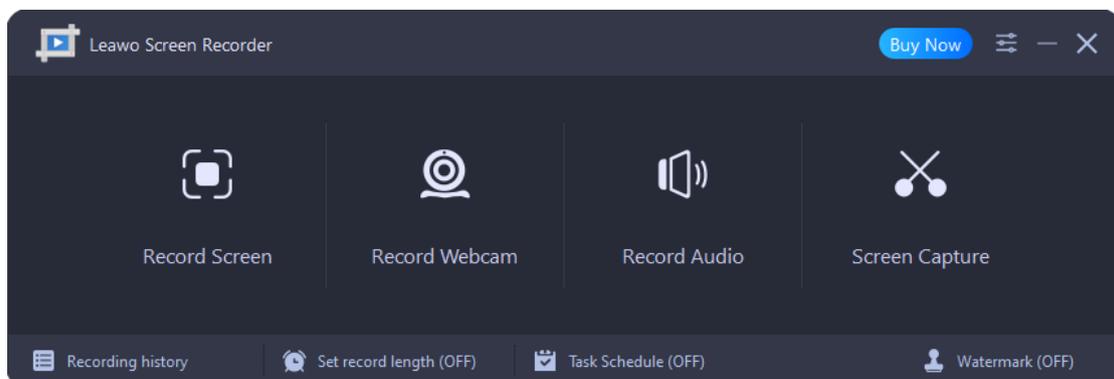


3. How to Register Leawo Screen Recorder

With registration license, now you could register Leawo Screen Recorder to fully experience its power. Follow the below guide to register Leawo Screen Recorder:

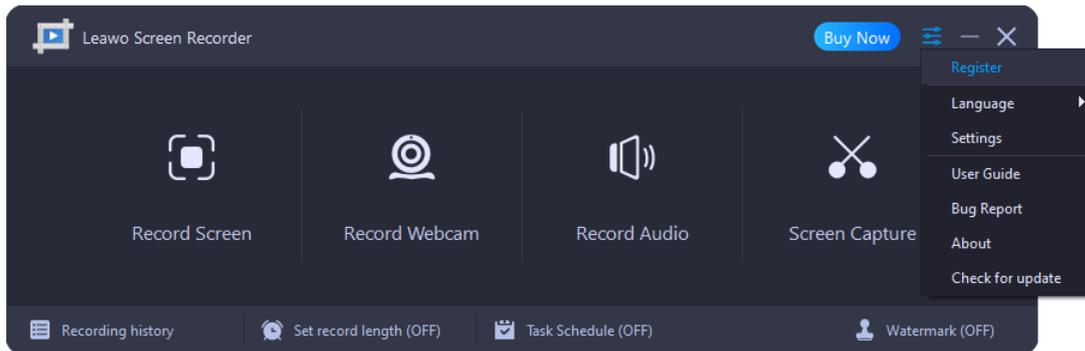
Step 1: Kick off Leawo Screen Recorder

Fire up Leawo Screen Recorder on your computer after installation completes.



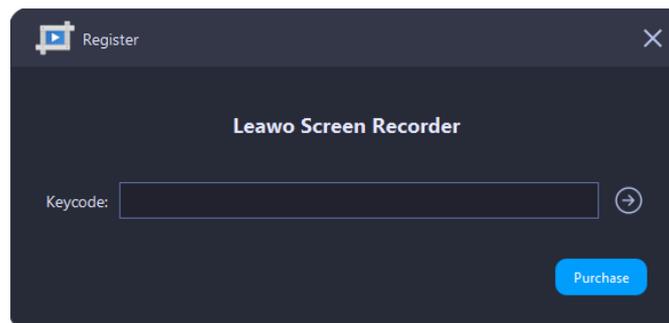
Step 2: Enter Register Panel

Leawo Screen Recorder offers a handy path in the program for you to enter the “Register” panel. You can click the three-bar icon  in the top menu bar. And then click the “Register” option on the drop-down menu to enter the “Register” panel.



Step 3: Register Leawo Screen Recorder with license

On the “Register” panel, just copy and paste the license you have received via email to the “Key” box, and then click the right-arrow icon . Then, Leawo Screen Recorder will be successfully activated.



How to Set Leawo Screen Recorder?

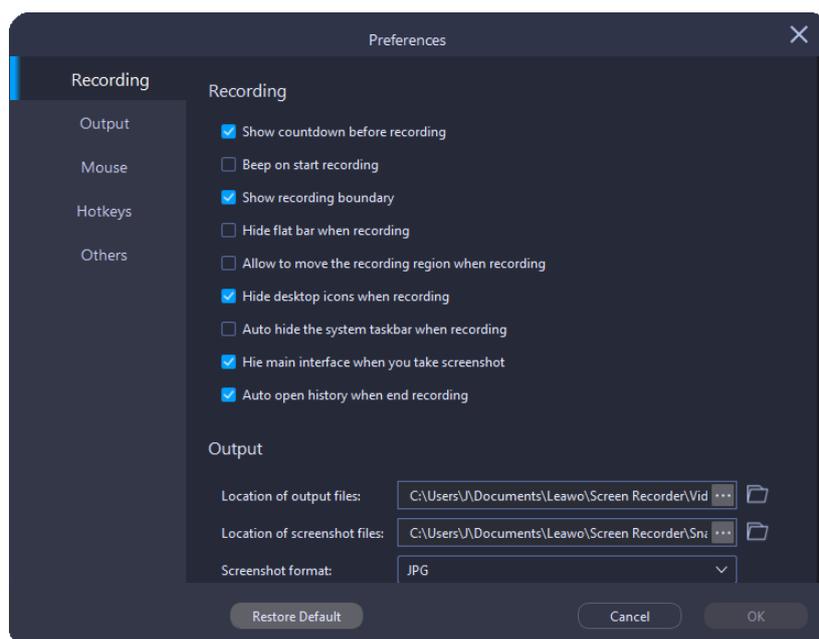
By clicking the three-bar icon on the top menu bar and choosing “Settings” option in the drop-down menu, a “Preferences” panel will pop up, where you can make multiple settings for Leawo Screen Recorder. After each setup, click the “OK” button to save changes and exit the panel. Plus, you can click the “Cancel” button to exit the “Preferences” panel, or click the “Restore Default” button to restore the default settings.

1. Recording settings

After entering “Preferences” panel, click “Recording” tab in the left column to configure recording settings, including:

- Show countdown before recording
- Beep on start recording
- Show recording boundary
- Hide flat bar when recording
- Allow to move the recording region when recording
- Hide desktop icons when recording
- Auto hide the system taskbar when recording
- Hide main interface when you take screenshot
- Auto open history when end recording

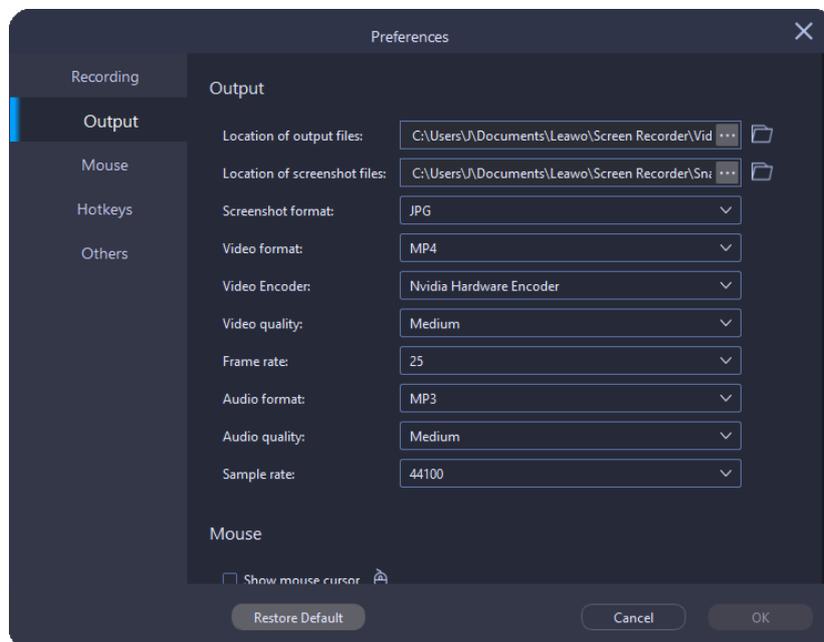
Select the checkbox before each option to enable the corresponding feature.



2. Output settings

You can scroll down or directly click “Output” tab in the left column to set output directory, output formats, and output parameters.

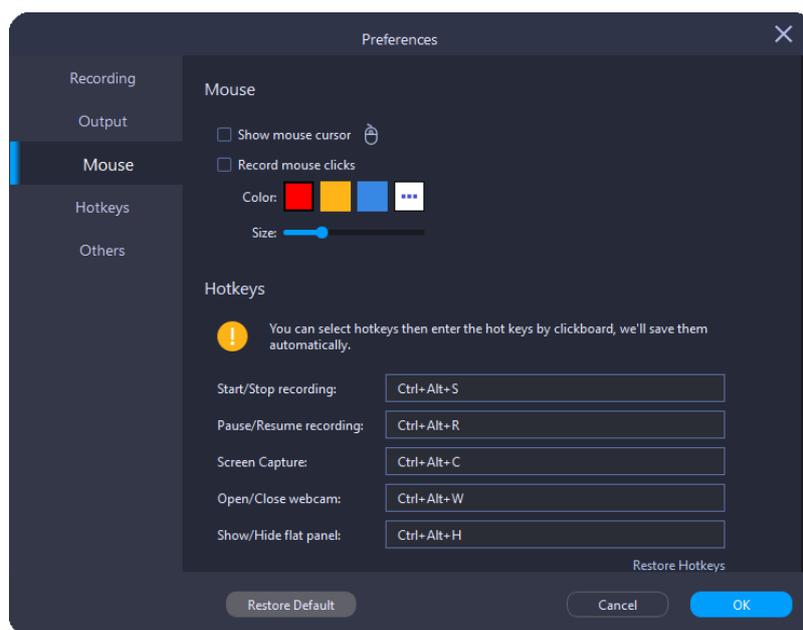
- To set output directory for recordings or screenshots, click the three-dot icon  in the end of “Location of output files” or “Location of screenshot files”. Then, browse and select a folder as the output directory.
- To set screenshot format, video format, video encoder, video quality, frame rate, audio format, audio quality, or sample rate, click the down-arrow icon  in the end of each option. Then, choose a desired option in the drop-down menu.



3. Mouse settings

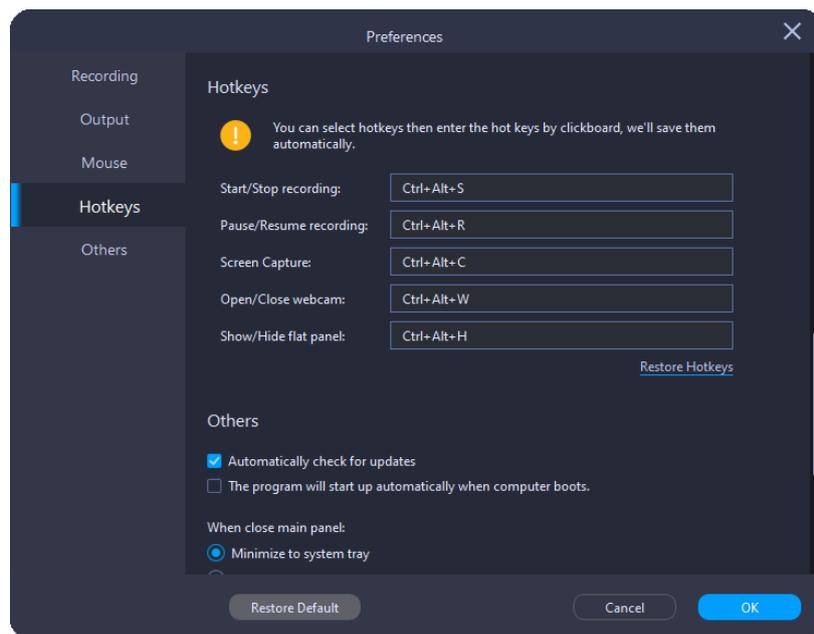
In “Mouse” settings tab, you can adjust mouse effects.

- Select the checkbox before “Show mouse cursor” option to add mouse cursor movement during screen recording. Plus, you can click the mouse icon  in the end of this option to go to system “Mouse Properties” panel.
- Select the checkbox before “Record mouse clicks” option to add mouse click animation during screen recording.
- By default, red, yellow and blue are provided for mouse click animation. Or, you can click the three-dot icon  in the end of this option to enter “Select color” panel, where you can customize a color for mouse click animation.
- Drag the slider  before the “Size” option to adjust the size of the mouse click animation. Drag the slider to the right end to get the largest size of mouse click animation.



4. Hotkeys settings

In “Hotkeys” settings tab, you can set hotkeys to start or stop recording, pause or resume recording, screen capture, open or close webcam, and show or hid flat panel. You can select any hotkeys option by mouse, and then enter the hotkeys by keyboard. The program will save the changes automatically. If you want to restore hotkeys to default settings, click the “Restore Hotkeys” button in the bottom-right corner.

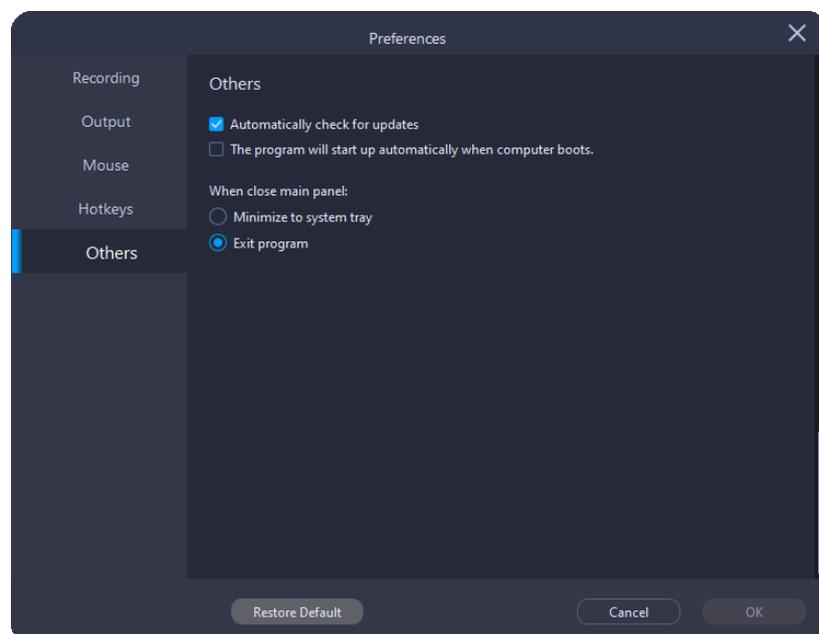


5. Others settings

Scroll to the end of “Preferences” panel or directly click “Others” tab in the left column to reach “Other” settings, including:

- Automatically check for updates
- The program will start up automatically when computer boots
- When closing main panel, the program will minimize to system tray, or will exit.

Select the checkbox before each option to enable the corresponding feature.



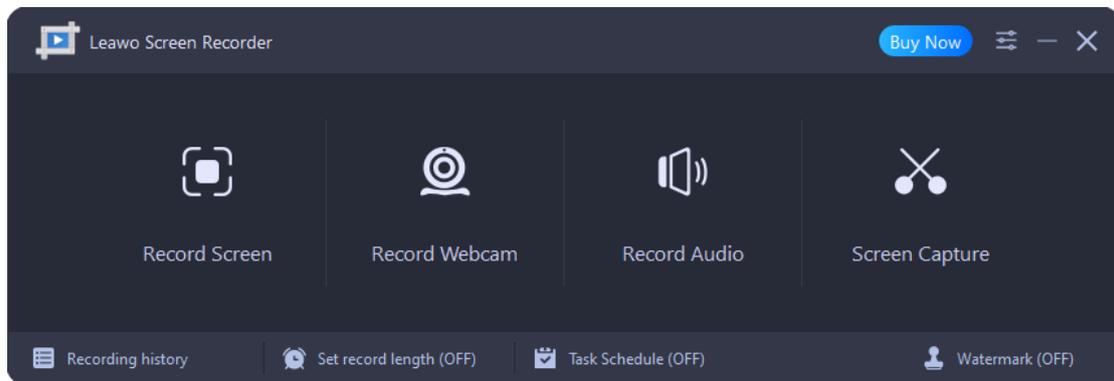


How to Record Screen Using Screen Recorder Module

Leawo Screen Recorder provides an intuitive interface and clear guidance for both novices and experts to record screen.

Step 1: Launch Leawo Screen Recorder

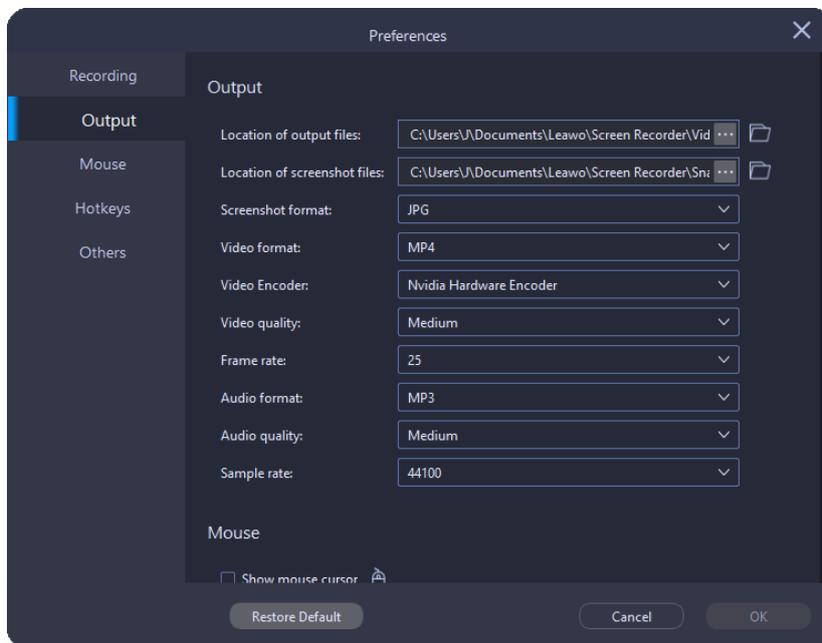
Launch Leawo Screen Recorder on your computer.



Step 2: Set Output Preferences

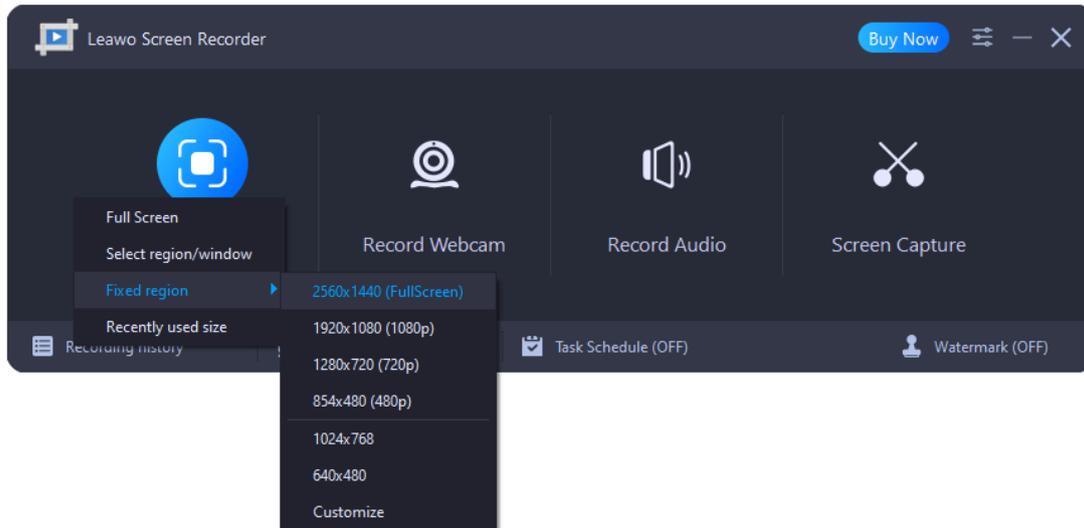
Before recording screen, you can first set the output directory, video format, video encoder, video quality, video frame rate, audio quality, and audio sample rate. Click the three-bar icon on the top menu bar and choose “Settings” option in the drop-down menu, a “Preferences” panel will pop up. Click “Output” tab in the left column to set output preferences.

- **Output directory:** Click the three-dot icon in the end of “Location of output files” option, then browse and choose a local folder as the video output directory.
- **Video format:** Select a video format among MP4, MKV, FLV, 3GP, MOV, TS, M2TS, AVI, MPEG, and VOB. By default, the video format is MP4.
- **Video Encoder:** Select a video encoder between hardware and software.
- **Video quality:** Select video quality between High, Medium and Low.
- **Frame rate:** Select video frame rate between 5 and 60. The higher the frame rate, the more fluent the video.
- **Audio Quality:** As with video quality, you can select audio quality between High, Medium and Low.
- **Sample rate:** Select audio sample rate between 48000, 44100, and 32000. The higher the sample rate, the richer the audio details.



Step 3: Select Recording Region

Once you click the “Record Screen” button on the main interface, a drop-down menu will pop up, where you can select recording region among Full Screen, Select region/window, Fixed region, or Recently used size.



- **Full Screen:** Record the full screen of your computer, from edge to edge.
- **Select region/window:** Freely enclose and select recording area.
- **Fixed region:** Select a fixed dimension for screen recording among Full Screen (based on the resolution of your monitor), 1080p (1920 x 1080), 720p (1280 x 720), 480p (854 x 480), 1024 x768 and 640 x 480.
- **Recently used size:** The size you used last time will be saved automatically in this option.

After selecting recording area, in the recording frame, you can drag the blue area at each corner to adjust the size. Or, you can click the “Select region/window” button  or the “Full Screen” button  to resize it. The dimension will be displayed in the top-right corner.

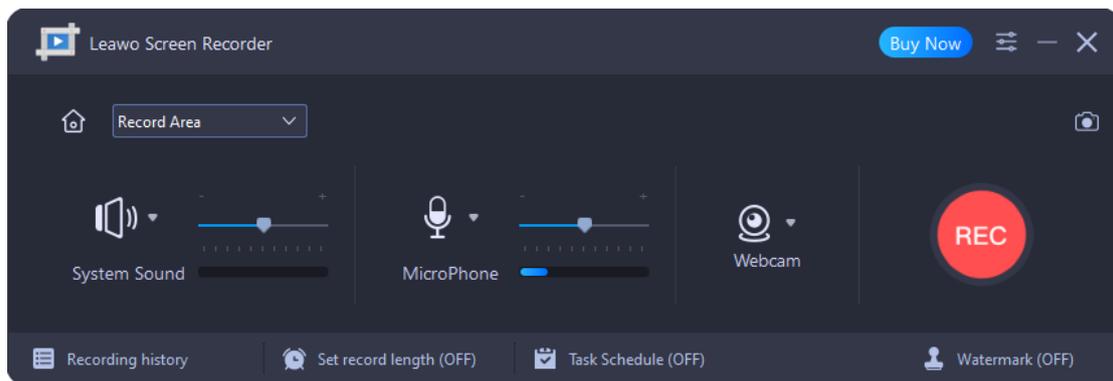
To move the recording frame, hold and drag the arrow icon  in the middle.



Step 4: Configure Related Settings Before Recording

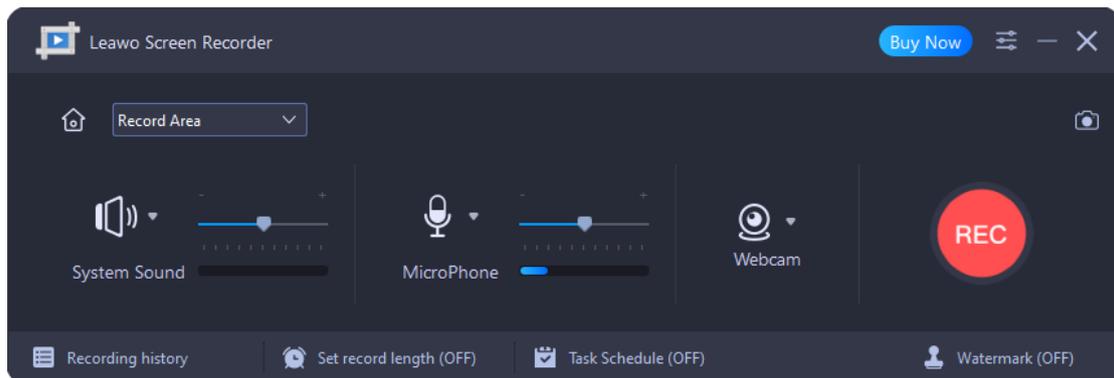
By default, the screen recording process will automatically record system sound. You can use the scrollbar to adjust volume, and the volume of the sound will be displayed in the volume bar below the scrollbar. To switch to another source of system sound, click the down-arrow icon before the System Sound button  to call out a drop-down menu with a list of available sources. To disable system sound for screen recording, click the System Sound button until a cross icon appears in the lower right corner.

If a microphone  or a webcam  is plugged in, you can click the corresponding icon to enable the feature. Similarly, to switch to another source, click the down-arrow icon to call out a drop-down menu with a list of available sources.

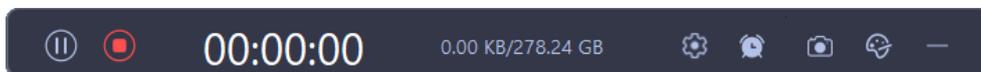


Step 5: Start to Record Screen

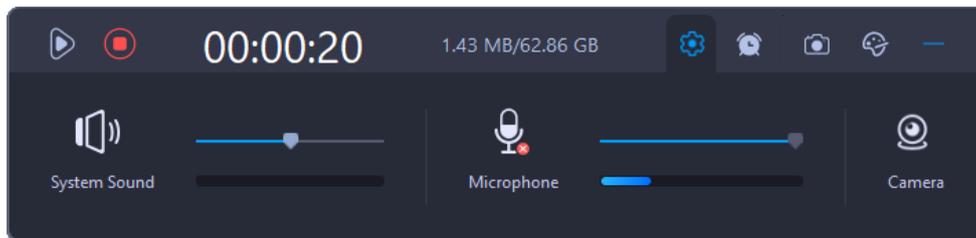
The “Record” button is located in the right of the Screen Recorder window, click it to start recording. Or, you can press the hotkeys you set to start recording. By default, the hotkeys to start and stop recording are “**Ctrl + Alt + S**”. If you’ve checked the “Show countdown before recording” option in the “Preferences” panel, the recording will begin after the countdown (from 3 to 1).

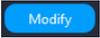


During the recording process, you can click the pause button  to temporarily stop the process, and click the resume button  to restart the stopped process. Alternatively, you can press the hotkeys you set to pause and resume the process. By default, the hotkeys to pause and resume are “**Ctrl + Alt + R**”. To minimize the window, click the minus button  in the end, or press the hotkeys you set to hide the panel. By default, the hotkeys to show and hide the flat panel are “**Ctrl + Alt + H**”. To capture screenshot during screen recording process, click the camera button .

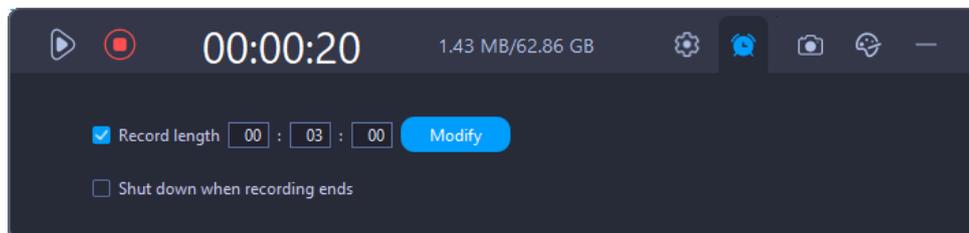


If you want to enable or disable “System Sound”, “Microphone” or “Camera” during the screen recording process, click the settings button , and then click the icon of each feature to enable or disable the corresponding feature.

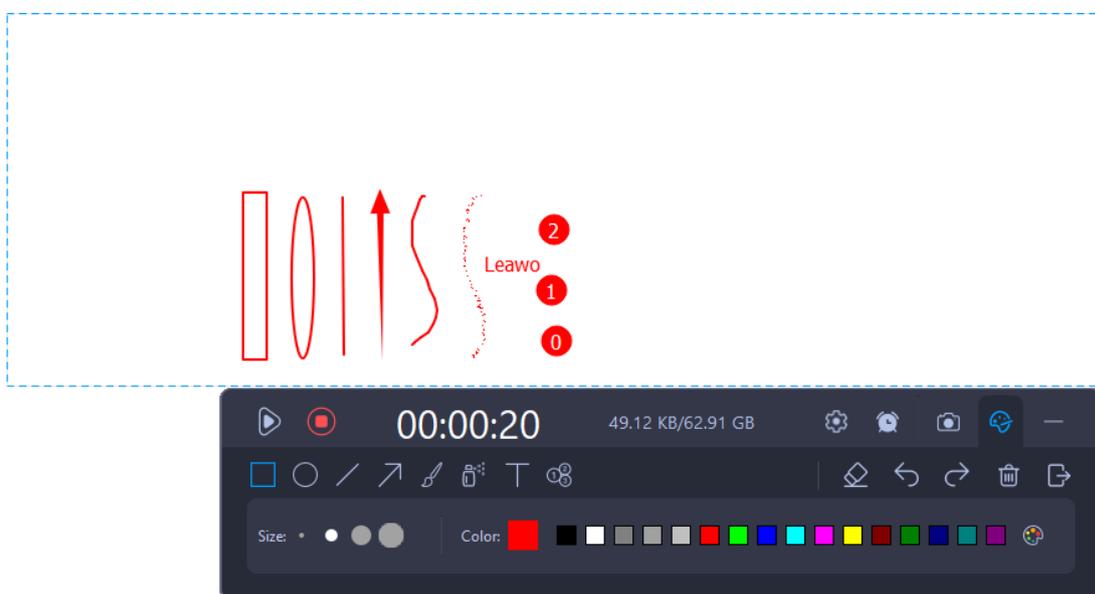


To schedule the recording process, click the clock button  in the top menu bar, and select the checkbox before “Record length”. Then, enter time in the boxes, or enter time by clicking the “Modify” button . Plus, you can select the checkbox before “Shut down when recording ends” to let the program automatically shut down after the screen recording process is complete.

Note: The record length should be not less than 1 second.



To add drawing and annotation during the screen recording process, click the palette button  in the top menu bar to enter the “Paint” board, which provides Rectangle , Ellipse , Line , Arrow , Brush , Air brush , Text , and Callout  to draw and annotate. Under each paint tool, you can adjust the brush thickness by clicking different circles next the “Size” option, and specify the brush color by clicking the different color blocks. For professionals, a custom palette is provided in the end of “Color” option.



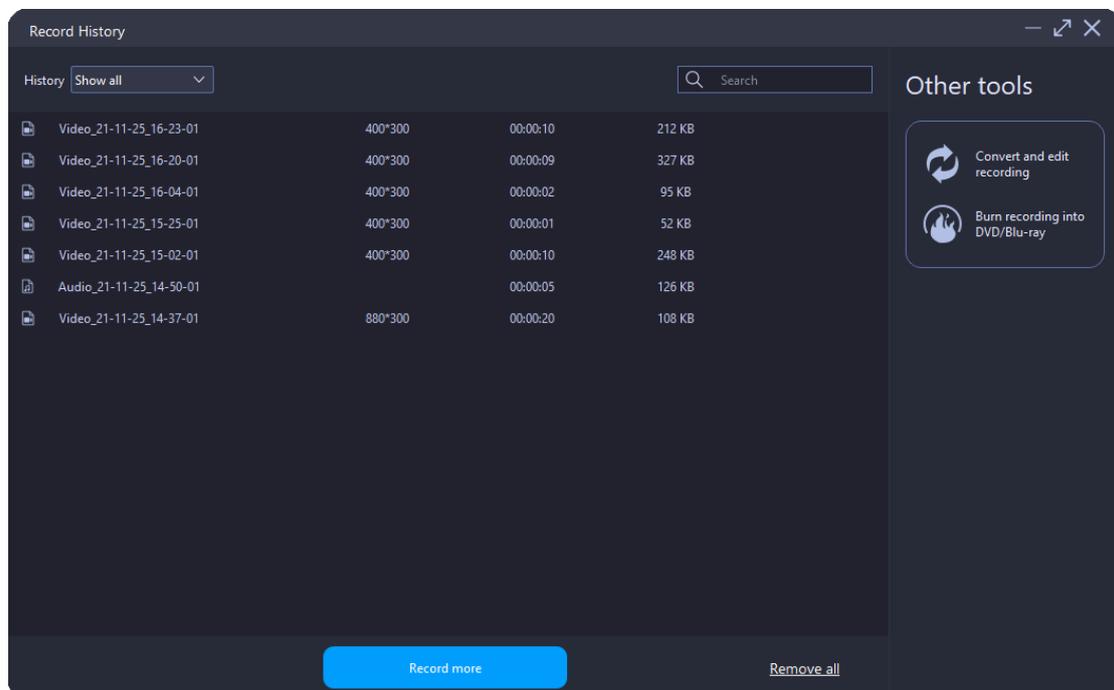
If you accidentally apply a wrong effect, click the “Undo” button  to cancel the most recent change, or click the “Redo” button  to resume the last operation. Alternatively, if you want to selectively erase the applied effects, click the “Erase” button , then smear on the drawing and annotation to erase. Or, you can click the rectangle button  under the “Erase” tab to erase the applied effects in the framed area. Plus, you can clear all applied effects by clicking the trash can button . To exit drawing board editing, click the exit button .

Step 6: Manage Recordings

After the screen recording process is complete, click the “Stop” button  to stop recording. Or, you can press the hotkeys you set to stop recording. By default, the hotkeys to stop recording are “**Ctrl + Alt + S**”. Then, in the “Record History” panel, all recordings will be listed with name, dimension (if available), duration (if available), and size. In addition, you can click the box before “History” to show all recordings, video, audio, or screen capture respectively, or search for recordings in the searching bar.

By clicking on each recording, four buttons will appear in the end. You can click the “Play” button  to view the recording, click the “Rename” button  to rename the recording, click the “Open folder” button  to open the location of the recording, and click the “Delete” button  to delete the recording.

To remove all history recording from the list, click “Remove all” button in the bottom, and then click “OK” button in the pop-up window. If you don’t want to delete local file, uncheck the box before “Delete local file”.

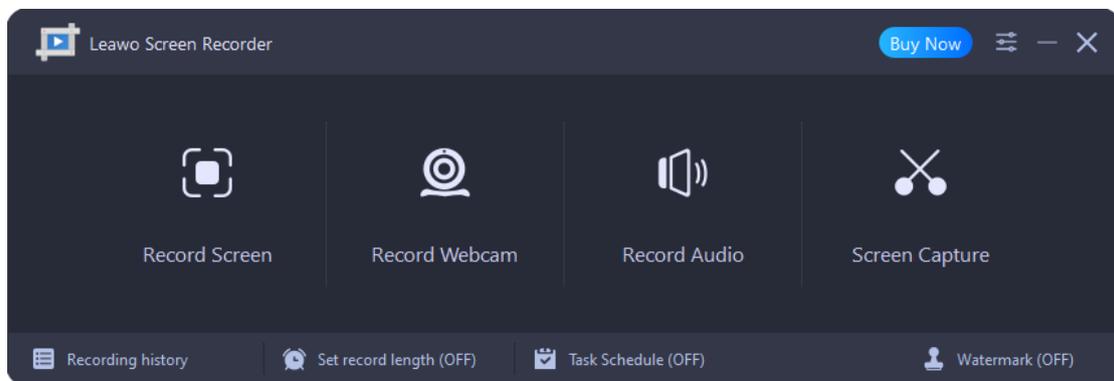


How to Record Webcam Using Webcam Recorder Module

Leawo Screen Recorder provides an intuitive interface and clear guidance for both novices and experts to record webcam.

Step 1: Enter Webcam Recorder Module

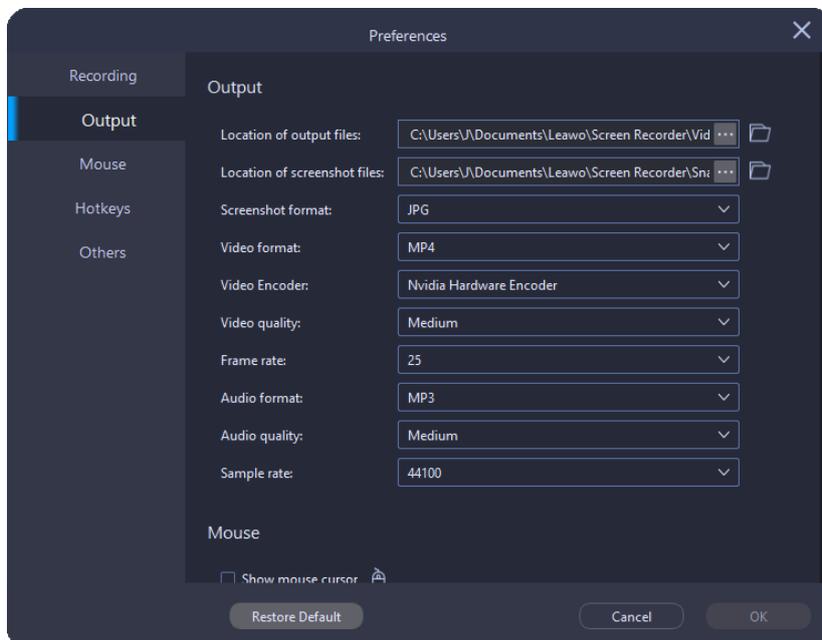
Launch Leawo Screen Recorder on your computer. Then, click “Record Webcam” button to enter the Webcam Recorder module.



Step 2: Set Output Preferences

Before recording webcam, you can first set the output directory, video format, video encoder, video quality, video frame rate, audio quality, and audio sample rate. Click the three-bar icon on the top menu bar and choose “Settings” option in the drop-down menu, a “Preferences” panel will pop up. Click “Output” tab in the left column to set output preferences.

- **Output directory:** Click the three-dot icon in the end of “Location of output files” option, then browse and choose a local folder as the video output directory.
- **Video format:** Select a video format among MP4, MKV, FLV, 3GP, MOV, TS, M2TS, AVI, MPEG, and VOB. By default, the video format is MP4.
- **Video Encoder:** Select a video encoder between hardware and software.
- **Video quality:** Select video quality between High, Medium and Low.
- **Frame rate:** Select video frame rate between 5 and 60. The higher the frame rate, the more fluent the video.
- **Audio Quality:** As with video quality, you can select audio quality between High, Medium and Low.
- **Sample rate:** Select audio sample rate between 48000, 44100, and 32000. The higher the sample rate, the richer the audio details.

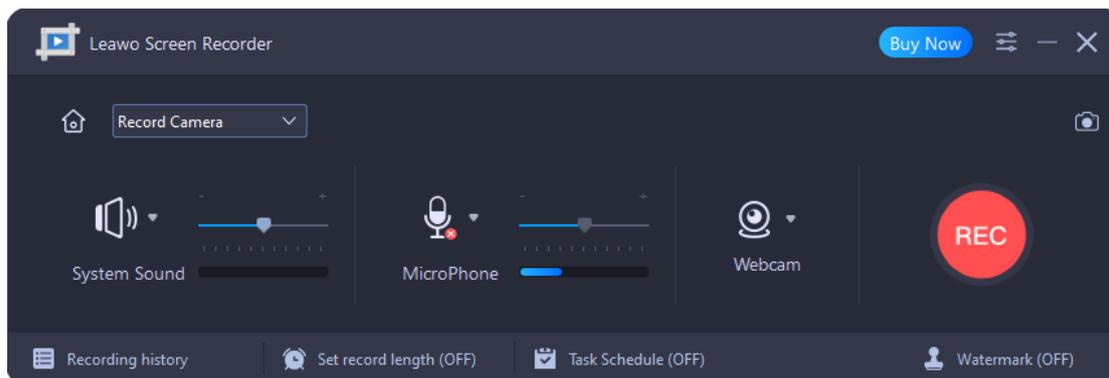


Step 3: Configure Related Settings Before Recording

By default, the System Sound  and Webcam  features are enabled automatically. You can click the down-arrow icon before each feature to call out a drop-down menu with a list of available sources, where you can switch to another source.

If a microphone is plugged in, you can click the “Microphone” icon  to record audio from the microphone during the webcam recording process. Similarly, to switch to another source, click the down-arrow icon to call out a drop-down menu with a list of available sources.

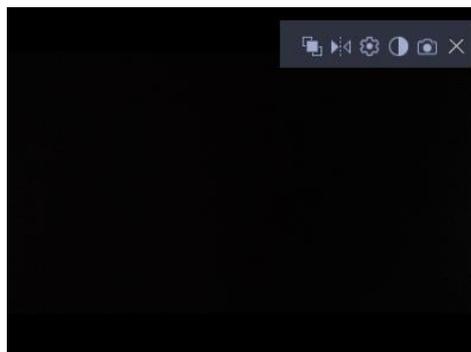
To adjust volume of system sound and microphone, drag the scrollbar before each feature. The volume of the sound will be displayed in the volume bar below the scrollbar.



Hover the mouse over the webcam recording window, a series of webcam settings icons will appear in the upper right corner:

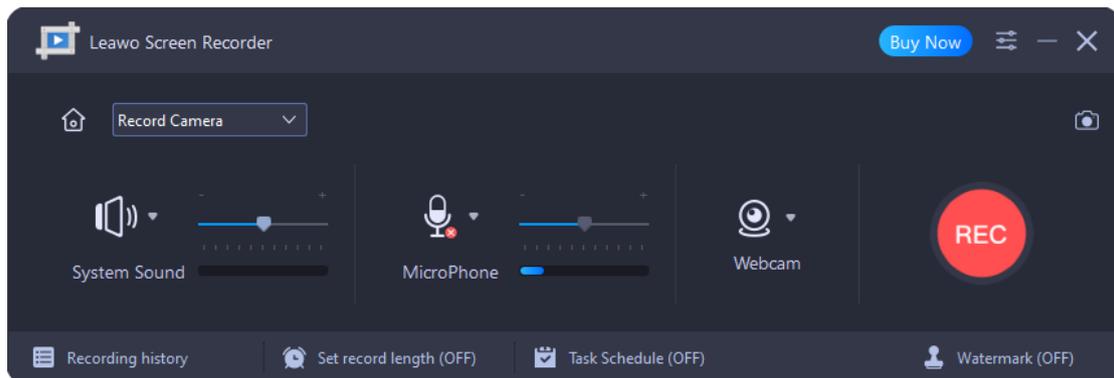
- Click the first icon  to stick the webcam recording window to the top;
- Click the second icon  to horizontally flip the window;
- Click the gear icon  to enter “Camera Settings” panel, where you can choose recording camera, output format, and window position;
- Click the forth icon  to adjust window transparency;
- Click the camera icon  to snap a screenshot of the recording camera;
- Click the cross icon  to close the recording webcam. Note that if there is no webcam recording, it will automatically change to record audio.

The above settings will also be provided in real time during the webcam recording process.

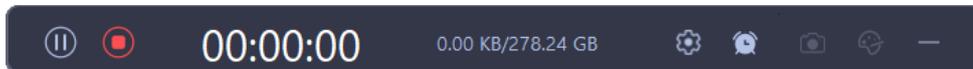


Step 4: Start to Record Webcam

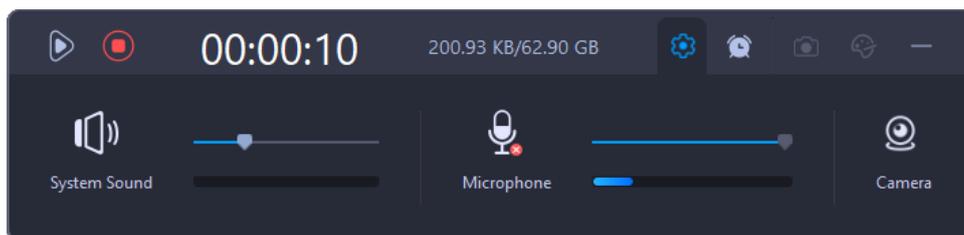
The “Record” button is located in the right of the Webcam Recorder window, click it to start recording. Or, you can press the hotkeys you set to start recording. By default, the hotkeys to start and stop recording are “**Ctrl + Alt + S**”. If you’ve checked the “Show countdown before recording” option in the “Preferences” panel, the recording will begin after the countdown (from 3 to 1).



During the webcam recording process, you can click the pause button  to temporarily stop the process, and click the resume button  to restart the stopped process. Alternatively, you can press the hotkeys you set to pause and resume the process. By default, the hotkeys to pause and resume are “**Ctrl + Alt + R**”. To minimize the window, click the minus button  in the end, or press the hotkeys you set to hide the panel. By default, the hotkeys to show and hide the flat panel are “**Ctrl + Alt + H**”.

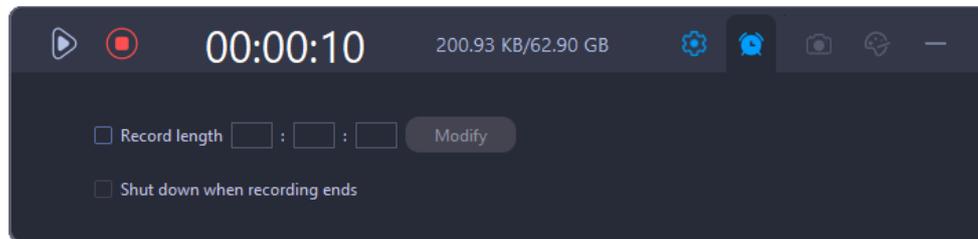


If you want to enable or disable “System Sound” or “Microphone” during the webcam recording process, click the settings button , and then click the icon of each feature to enable or disable the corresponding feature.



To schedule the recording process, click the clock button  in the top menu bar, and select the checkbox before “Record length”. Then, enter time in the boxes, or enter time by clicking the “Modify” button . Plus, you can select the checkbox before “Shut down when recording ends” to let the program automatically shut down after the screen recording process is complete.

Note: The record length should be not less than 1 second.

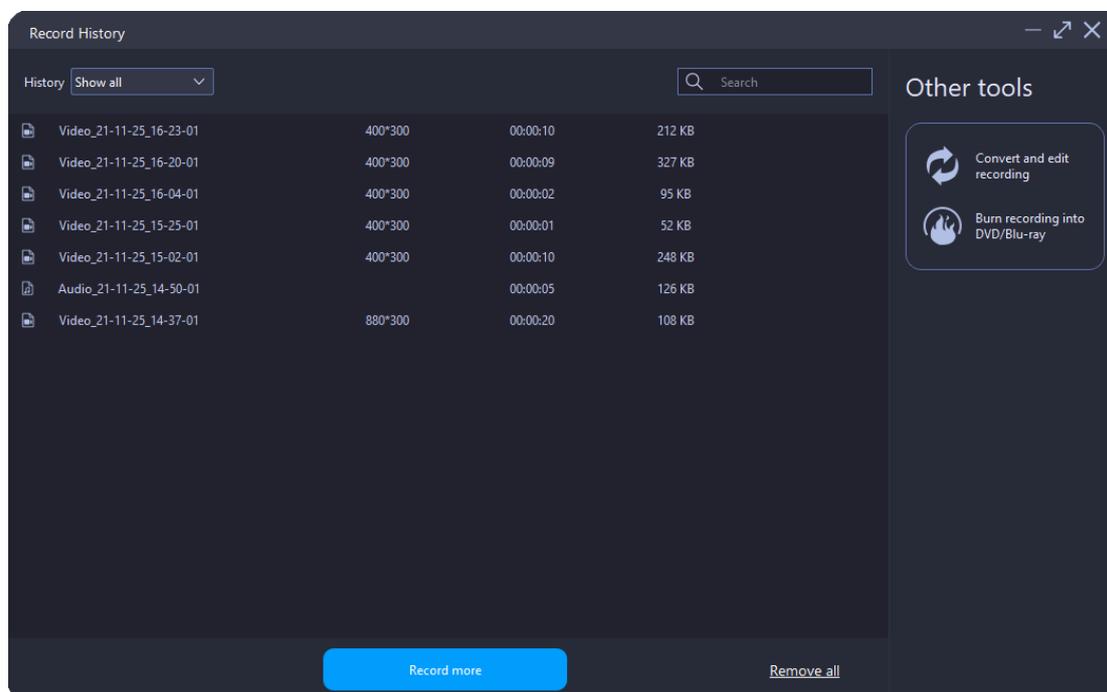


Step 5: Manage Recordings

After the webcam recording process is complete, click the “Stop” button  to stop recording. Or, you can press the hotkeys you set to stop recording. By default, the hotkeys to stop recording are “**Ctrl + Alt + S**”. Then, in the “Record History” panel, all recordings will be listed with name, dimension (if available), duration (if available), and size. In addition, you can click the box before “History” to show all recordings, video, audio, or screen capture respectively, or search for recordings in the searching bar.

By clicking on each recording, four buttons will appear in the end. You can click the “Play” button  to view the recording, click the “Rename” button  to rename the recording, click the “Open folder” button  to open the location of the recording, and click the “Delete” button  to delete the recording.

To remove all history recording from the list, click “Remove all” button in the bottom, and then click “OK” button in the pop-up window. If you don’t want to delete local file, uncheck the box before “Delete local file”.

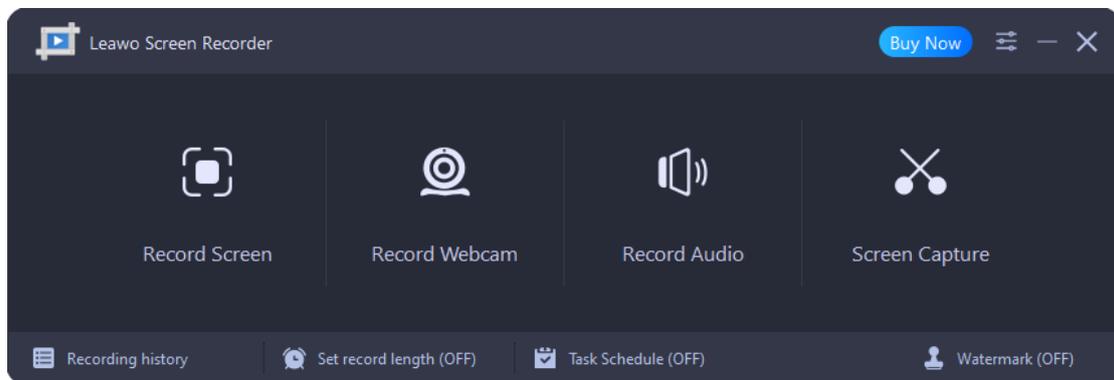


How to Record Audio Using Audio Recorder Module

Leawo Screen Recorder provides an intuitive interface and clear guidance for both novices and experts to record audio.

Step 1: Enter Audio Recorder Module

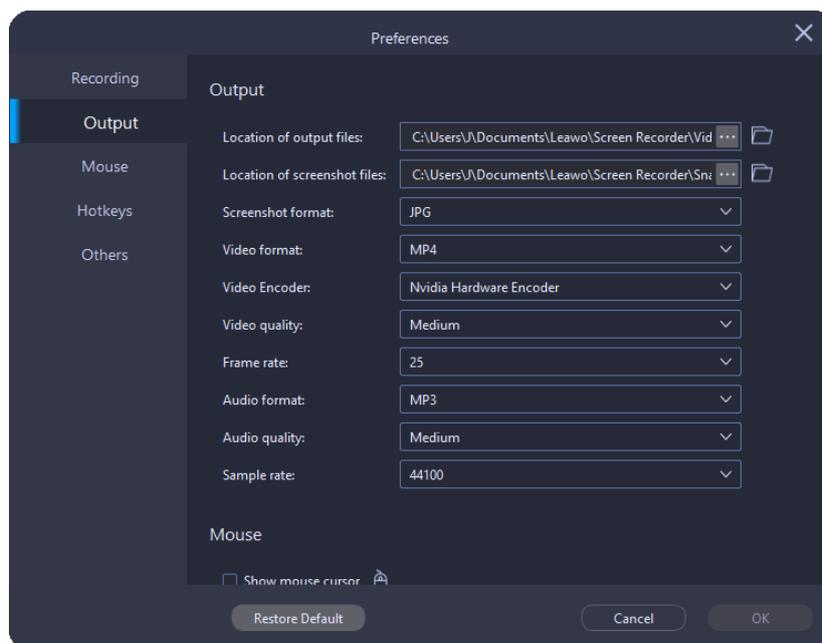
Launch Leawo Screen Recorder on your computer. Then, click “Record Audio” button to enter the Audio Recorder module.



Step 2: Set Output Preferences

Before recording audio, you can first set the output directory, audio format, audio quality, and audio sample rate. Click the three-bar icon on the top menu bar and choose “Settings” option in the drop-down menu, a “Preferences” panel will pop up. Click “Output” tab in the left column to set output preferences.

- **Output directory:** Click the three-dot icon in the end of “Location of output files” option, then browse and choose a local folder as the audio output directory.
- **Audio format:** Select an audio format among MP3, AAC, M4A, WMA, OGG, DTS, OPUS, AC3, MKA, and FLAC. By default, the audio format is MP3.
- **Audio quality:** Select audio quality between High, Medium and Low.
- **Sample rate:** Select audio sample rate between 48000, 44100, and 32000. The higher the sample rate, the richer the audio details.

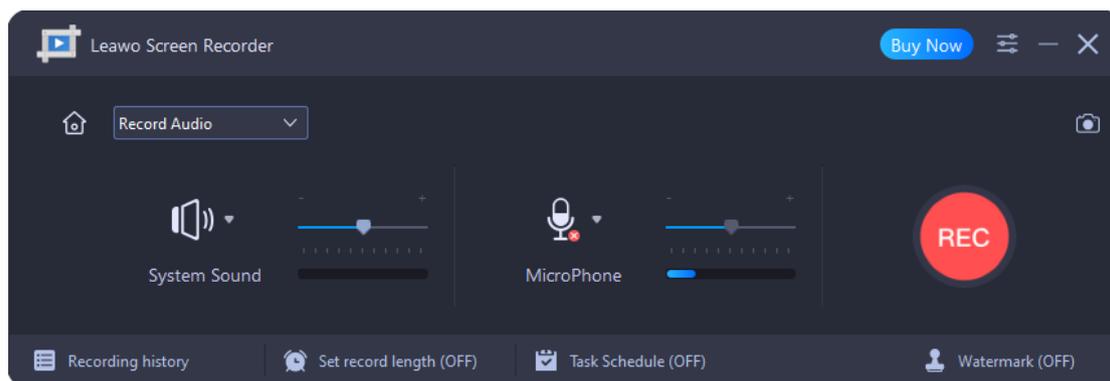


Step 3: Configure Sound Settings Before Recording

By default, the audio recording process will automatically record system sound. You can use the scrollbar to adjust volume, and the volume of the sound will be displayed in the volume bar below the scrollbar. To switch to another source of system sound, click the down-arrow icon before the System Sound icon  to call out a drop-down menu with a list of available sources.

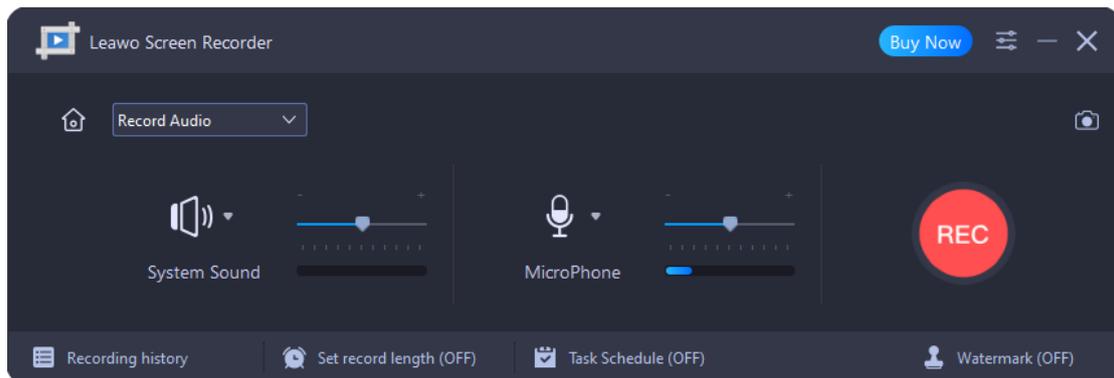
If a microphone is plugged in, you can click the “Microphone” button  to enable the feature. Similarly, to switch to another microphone source, click the down-arrow icon to call out a drop-down menu with a list of available sources.

To disable system sound or microphone sound, click the button of each feature until a cross icon appears in the lower right corner.

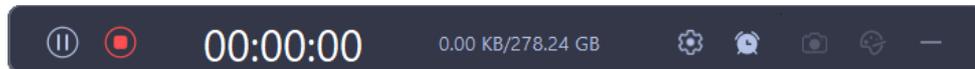


Step 4: Start to Record Audio

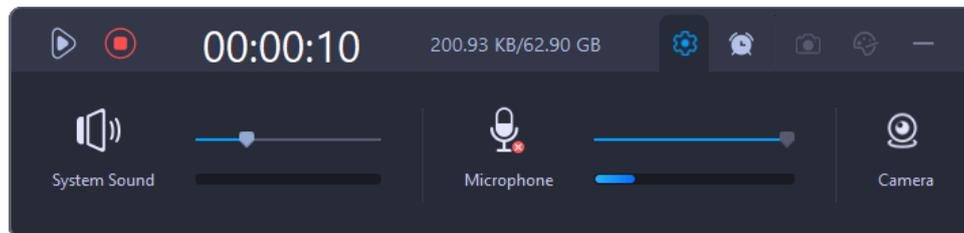
The “Record” button is located in the right of the Audio Recorder window, click it to start recording. Or, you can press the hotkeys you set to start recording. By default, the hotkeys to start and stop recording are “**Ctrl + Alt + S**”. If you’ve checked the “Show countdown before recording” option in the “Preferences” panel, the recording will begin after the countdown (from 3 to 1).



During the audio recording process, you can click the pause button  to temporarily stop the process, and click the resume button  to restart the stopped process. Alternatively, you can press the hotkeys you set to pause and resume the process. By default, the hotkeys to pause and resume are “**Ctrl + Alt + R**”. To minimize the window, click the minus button  in the end, or press the hotkeys you set to hide the panel. By default, the hotkeys to show and hide the flat panel are “**Ctrl + Alt + H**”.

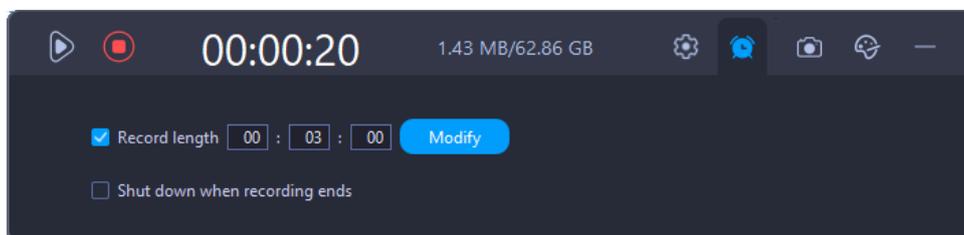


If you want to enable or disable “System Sound” or “Microphone” during the webcam recording process, click the settings button , and then click the icon of each feature to enable or disable the corresponding feature.



To schedule the recording process, click the clock button  in the top menu bar, and select the checkbox before “Record length”. Then, enter time in the boxes, or enter time by clicking the “Modify” button . Plus, you can select the checkbox before “Shut down when recording ends” to let the program automatically shut down after the screen recording process is complete.

Note: The record length should be not less than 1 second.



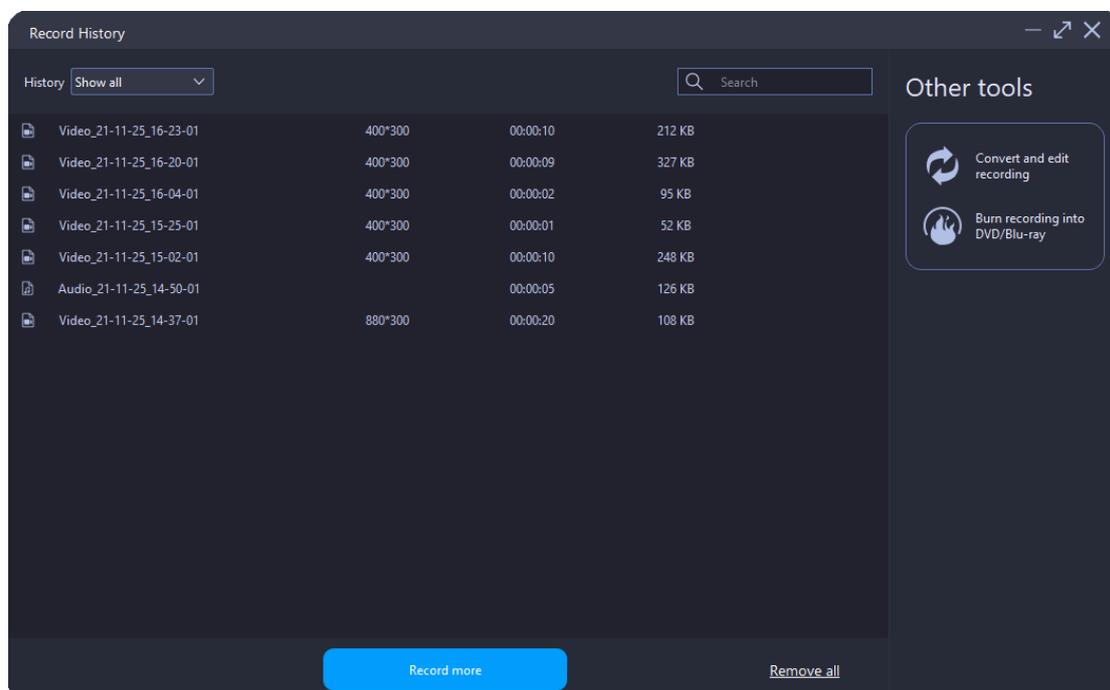
Step 5: Manage Recordings

After the audio recording process is complete, click the “Stop” button  to stop recording.

Or, you can press the hotkeys you set to stop recording. By default, the hotkeys to stop recording are “**Ctrl + Alt + S**”. Then, in the “Record History” panel, all recordings will be listed with name, dimension (if available), duration (if available), and size. In addition, you can click the box before “History” to show all recordings, video, audio, or screen capture respectively, or search for recordings in the searching bar.

By clicking on each recording, four buttons will appear in the end. You can click the “Play” button  to view the recording, click the “Rename” button  to rename the recording, click the “Open folder” button  to open the location of the recording, and click the “Delete” button  to delete the recording.

To remove all history recording from the list, click “Remove all” button in the bottom, and then click “OK” button in the pop-up window. If you don’t want to delete local file, uncheck the box before “Delete local file”.

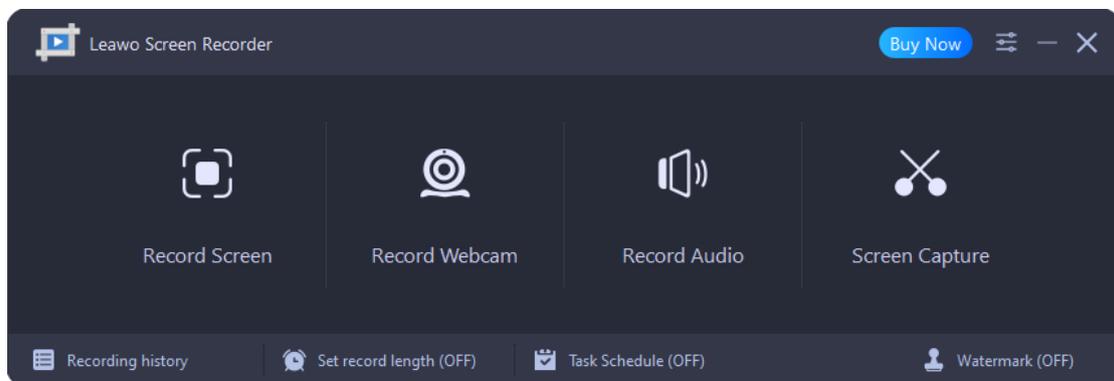


How to Snap a Screenshot Using Screen Capture Module

Leawo Screen Recorder provides an intuitive interface and clear guidance for both novices and experts to capture screenshot.

Step 1: Launch Leawo Screen Recorder

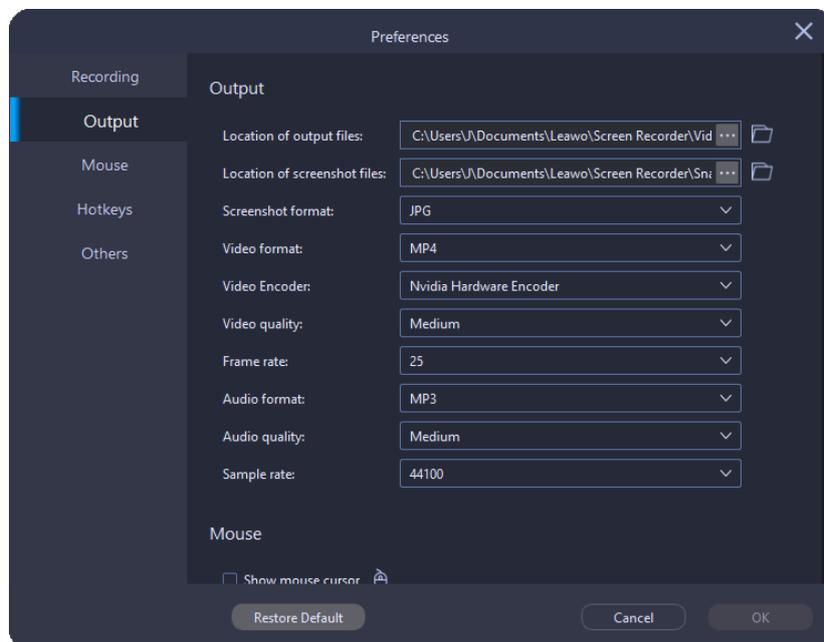
Launch Leawo Screen Recorder on your computer.



Step 2: Set Output Directory

Before capturing screen, you can first set the output directory, and confirm the screenshot format. Click the three-bar icon on the top menu bar and choose “Settings” option in the drop-down menu, a “Preferences” panel will pop up. Click “Output” tab in the left column to set output preferences.

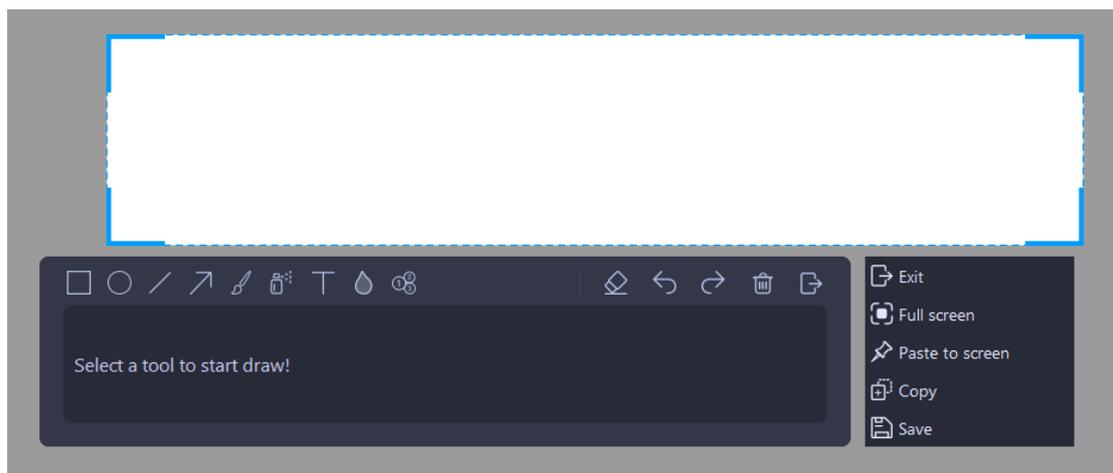
- **Output directory:** Click the three-dot icon in the end of “Location of screenshot files” option, then browse and choose a local folder as the screenshot output directory.
- **Screenshot format:** By default, the output format of screenshot is JPG, which is immutable.



Step 3: Start to Snap a Screenshot

Leawo Screen Recorder offers 3 modes for screenshot taking – Custom Mode, Full Screen Mode, and Auto Detection Mode. You can click the “Screen Capture” button to start taking a screenshot, or press the hotkeys you set to capture screen. By default, the hotkeys to capture screen are “**Ctrl + Alt + C**”.

- **Custom Mode:** By default, after clicking the “Screen Capture” button on the main interface, you will enter the Custom Mode. To snap a screenshot in Custom Mode, toggle the frame over the screen and release it. The selected area is the screenshot.
- **Full Screen Mode:** After taking a screenshot in Custom Mode, a control panel will be shown up near the selected area. Click the “Full screen” button to switch to Full Screen Mode.
- **Auto Detection Mode:** This mode will automatically detect the screenshot area. Hover your mouse over the entire window or separated blocks, frames, widgets, etc., and click to snap a screenshot.



Step 4: Add Effects to Screenshot

A drawing board will be provided automatically after taking the screenshot, including Rectangle , Ellipse , Line , Arrow , Brush , Air brush , Text , Blur , and Callout . Under each paint tool, you can adjust the brush thickness by clicking different circles next the “Size” option, and specify the brush color by clicking the different color blocks. For professionals, a custom palette is provided in the end of “Color” option. Under “Blur” tab, you can drag the scrollbar before the rectangle icon to modify the blur level.

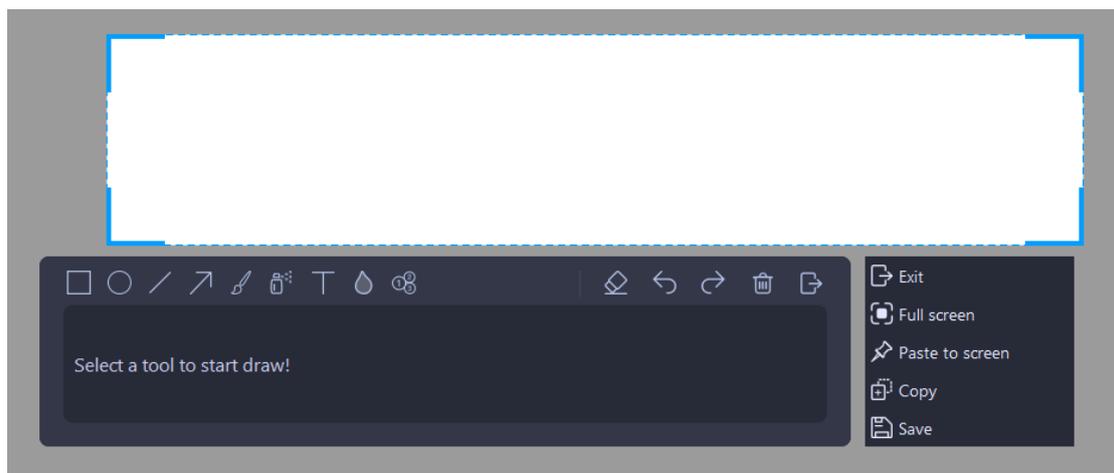


If you accidentally apply a wrong effect, click the “Undo” button  to cancel the most recent change, or click the “Redo” button  to resume the last operation. Alternatively, if you want to selectively erase the applied effects, click the “Erase” button , then smear on the drawing and annotation to erase. Or, you can click the rectangle button  under the “Erase” tab to erase the applied effects in the framed area. Plus, you can clear all applied effects by clicking the trash can button . To exit drawing board editing, click the exit button .

Step 5: Output Screenshot

After taking screenshot, the control panel offers 3 output paths – Save, Copy, and Paste to screen.

- **Save:** Click to browse and save the screenshot to a local folder.
- **Copy:** Click to copy the screenshot to clipboard.
- **Paste to screen:** Click to paste the screenshot to your screen for further use.



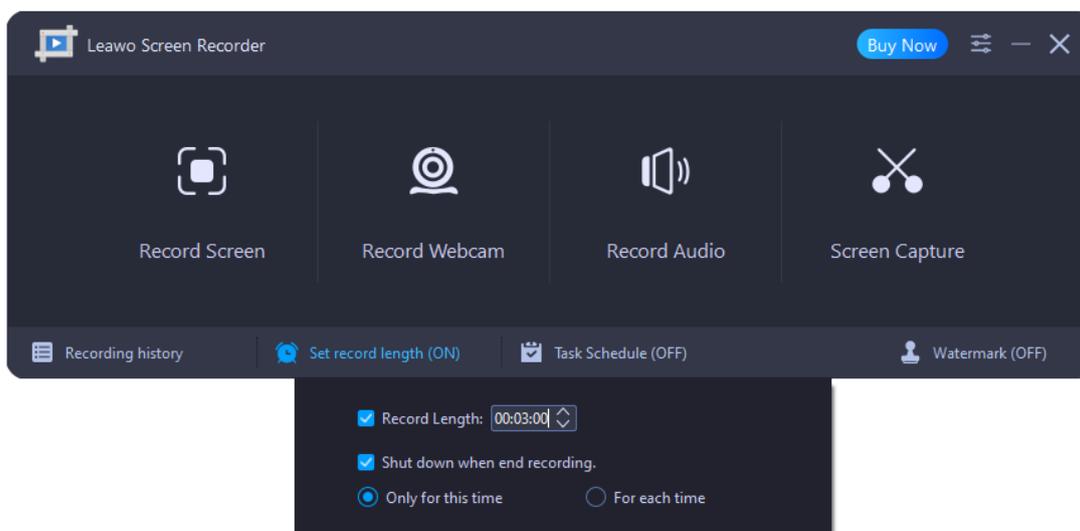
Additional Features for Recording

For better recording experience, Leawo Screen Recorder offers 3 additional features – Auto Timer, Task Scheduler, and Watermark Editor.

Auto Timer

Auto Timer is a tool to set record length. To set record length with Auto Timer, click the clock button  in the bottom menu bar. Then, select the checkbox before “Record length”, and enter time in the box. Or, you can click the up or down buttons at the end of the box to increase or decrease recording duration. Moreover, you can select the checkbox before “Shut down when end recording.” to let the program automatically shut down after the recording process is complete.

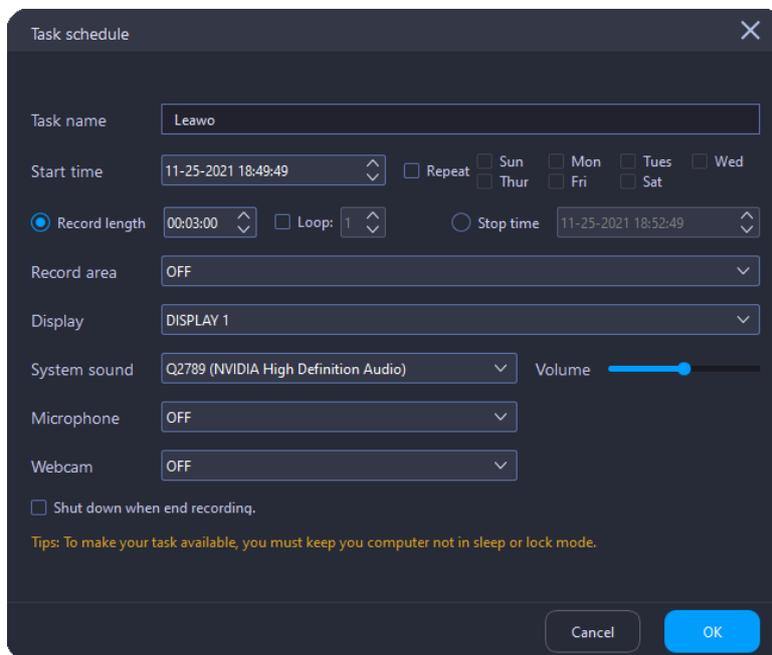
Note: The record length should be not less than 1 second.



Task Scheduler

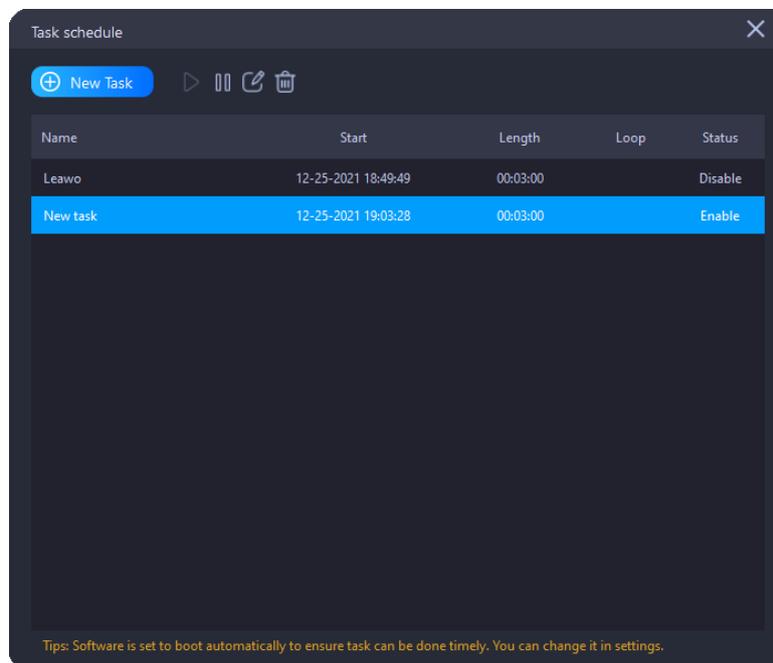
Task Scheduler is a tool that can set multiple recording tasks, making recording process routine. To schedule a recording task, click the calendar button  in the bottom menu bar. Then, in the “Task schedule” panel, click “New Task” button in the top-left corner to create a new recording task. In the pop-up window, enter the name of the new task, and click “OK” button to continue. Afterwards, in the secondary panel, you can set:

- Task name
- Start time
- Stop time
- Repetition period
- Record length
- Loop
- Record area
- Display
- System sound
- Microphone
- Volume
- Webcam
- Ending Action



After setting, click the “OK” button to save the new task and exit. In the main interface of “Task schedule”, all tasks will be listed with start time, record length, loop and status. Then, you can manage the tasks through four buttons in the top menu bar.

- Click the triangle button  to enable the selected task;
- Click the pause button  to disable the selected task;
- Click the edit button  to reset detailed parameters of the selected task;
- Click the trash can button  to delete the selected task.



Note: 1. The Program is set to boot automatically to ensure task can be done timely. You can change it in settings;
2. To make sure your task available, you must keep your computer not in sleep or lock mode.

Watermark Editor

To protect your original content, there is a built-in watermark editor in Leawo Screen Recorder, empowering you to freely add text or image watermarks to your recordings.

- **Text watermark:** Check the circle before “Text watermark” to apply a text watermark when recording. Type text to be shown in your recordings in the box. You can also click the “Font” or “Color” buttons in the end of this option to specify font and color for the text watermark.
- **Image watermark:** Check the circle before “Image watermark” to apply an image watermark when recording. Click “Select image” button to browse and select a picture as the image watermark from your local drive.

After selecting either watermark, in the previewer below, you can drag the watermark to any desired position. Plus, you can adjust the opacity, size, and position of the watermark near the previewer. Finally, click the “OK” button to apply and exit.

